

**MINUTES**  
**WINNEBAGO COUNTY EMERGENCY TELEPHONE BOARD**  
**204 S. FIRST STREET, ROCKFORD, IL**  
**March 9, 2021**

**I. Call to Order**

Meeting was conducted at above location. Conference Bridge was available as well due to COVID. Meeting was called to order at 9:01 a.m.

**II. Roll Call**

Present: Derek Bergsten (Chairman) Todd Stockburger, Don Carlson, Joel Hallstrom, Joe Corl **Participating via phone:** Dan O'Shea, Chuck Lynde, Adam Truman, Don Shoevlin

Absent: Gary Caruana

Guests: Thad Martin, Sandy Stansell, Todd Hughes, Elizabeth Russel and Dave Rickert

**III. Approval of Minutes**

**Motion:** Don Shoevlin made a motion to approve the February minutes and Joe Corl seconded the motion. Motion carried.

**IV. Financial Report**

**Motion:** Don Carlson made a motion to approve the financials and it was seconded by Joel Hallstrom. Motion carried. Dave Rickert will be working with Steve Chapman regarding adjustments on the budget.

**V. New Business**

**February 2021 Call Volume and Answering Reports**

Rockford 911 call volume/answering report was distributed for review. Winnebago County 911 does not have a report as of yet because their cutover to the new system has not occurred.

**VI. Old Business**

**NG911 Project**

Sandy Stansell reported that NINGA members met on March 4<sup>th</sup> in Ogle County to discuss several topics; including the intergovernmental agree between the NINGA counties. Stansell stated that it was also a great opportunity for the new members to get acquainted with the original NINGA members. Stansell advised that Winnebago County's 911 cutover was scheduled for April 6, 2021.

**CAD/RMS Governance and CAD RMS Update**

Todd Hughes reported that he is waiting on two documents and Greg Cox is working on obtaining those documents. Todd Hughes informed members that the upgrade is in place and squads have the ability to utilize CAD/RMS now. Making progress on the ADM msgs from PSAP to PSAP. Version 2.4.3.1 is being scheduled for install. That will then go into test phase, then deployed. Hughes also indicated that Central Square is going through changes.

**Station Alerting, Connectivity and Installation Update**

Elizabeth Russell advised members that all cellular modems have been installed at the fire stations and are being tested. Go live will occur with one department at a time. With regards to connectivity to the suburban fire stations, the apps were submitted with Verizon and the have completed their work. They are testing primary and secondary for connections. Don Shoevlin indicated that he has not received any concerns from other departments.

**MDT Licensures**

Elizabeth Russell reached out to all the Fire Chiefs to ask how many licenses were needed for each of their departments. Derek stated that if there was a cost impact, the board will discuss that issue.

**Pulsepoint**

Chairman Derek Bergsten reported that all three hospitals have paid for Pulse Point. Bergsten also stated that they were going to be purchasing the use of the large Lemar electronic billboard to announce this to the public. So far 260-280 people have signed up.

**Telephone Lines**

There is a continued process in place to eliminate phone lines that are not being used and thereby reduce expenses.

**National Telecommunications Week**

Todd Stockburger informed board members of the yearly April event occurring April 11-April 17. Stockburger said they are looking at pullover hoodies and would ask that the ETSB approve \$1,500 dollars to purchase for both centers. Chairman Bergsten also stated that as part of the celebration, meals would be included and wearing different attire throughout the week. Thad Martin encouraged ETSB members to drop by the center to say hi to the TC's. **Motion:** Joel Hallstrom made a motion to approve the requested \$1,500 dollars to use for the appreciation gifts and Joe Corl seconded the motion. Motion carried.

**VII. NEXT MEETING AND ADJOURNMENT****Adjournment**

**Motion:** Prior to the motion to adjourn, Todd Stockburger suggested a discussion at an upcoming meeting regarding the appointment of a new member. Don Carlson made a motion to adjourn followed by a second from Todd Stockburger. Motion carried.

The next ETSB meeting is scheduled for **April 13, 2021 at 9:00 a.m.** 204 S. 1<sup>st</sup> Street. Rockford Fire Dept. – 2<sup>nd</sup> floor.